1 - REQUIREMENTS

To enable student participation and learning in practical lessons and planned activities, contribution of $70.00 must be paid to purchase food and practical equipment. If you are unable to pay this contribution you will be required to bring the necessary resources from home for practical work. If you are experiencing financial hardship, please arrange for financial assistance by contacting The Principal or Ms. Johnson. It would be greatly appreciated if this contribution could be paid by the end of Term One. Failing to participate in practical lessons will disadvantage you and may result in course requirements not being satisfactorily met.

To participate in food practical lessons students MUST BRING the following to class:

- Full apron (not plastic) (available from school $7.00). If the student does not provide an apron they will not be allowed to participate in practical lessons.
- Hat ($2.00)
- Tea towel (if not bring - students may hire a hat and/or a tea towel for 50c each)
- A container to take food home may be required

It is important to note that safety regulations only permit fully enclosed LEATHER SCHOOL SHOES to be worn in specialist classrooms. Students will be excluded from practical lessons if they are not wearing correct footwear.

No practical lessons will take place the last week of each term. Students will all be involved in cleaning of equipment. This is a hygiene and OH&S issue.

For theory lessons you will need:

- Display folder for booklets and recipes
- Display folder or plastic sleeves for assignments

2 - AREAS OF ASSESSMENT

In Year 8, not every task is a formal assessment task, but every piece of work counts towards the grade achieved for your report. At the end of the year, a grade will be assigned to each student based on the combination of formal and informal assessment. A Grade A, B, C, D or E will be allocated.

All Class work, course work, practical work, field work, test etc, are assessable. All work contributes towards success in the course and to achievement of the outcomes specified in the syllabus.
60% of your assessment is based on the following common formal assessment tasks:

<table>
<thead>
<tr>
<th>Nature of Task</th>
<th>WEIGHTING</th>
<th>DATE OF TASK SUBMISSION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Task 1: Research Task</td>
<td>10%</td>
<td>Term 2, Week 2</td>
</tr>
<tr>
<td>Task 2: Literacy &amp; Numeracy Task</td>
<td>10%</td>
<td>Term 3, Week 10</td>
</tr>
<tr>
<td>Task 3: Yearly Examination</td>
<td>10%</td>
<td>Term 4, Week 3-4</td>
</tr>
<tr>
<td>Task 4: Final Practical Examination</td>
<td>30%</td>
<td>Term 4, Week 6</td>
</tr>
</tbody>
</table>

40% of your assessment is based on continuous, formative task which include:

<table>
<thead>
<tr>
<th>COURSE ACTIVITY</th>
<th>WEIGHTING</th>
<th>DATE OF TASK SUBMISSION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Homework Tasks</td>
<td>5%</td>
<td>Semester 1 &amp; 2</td>
</tr>
<tr>
<td>Tests</td>
<td>10%</td>
<td>Semester 1</td>
</tr>
<tr>
<td>Practicals</td>
<td>20%</td>
<td>Tasks are all ongoing</td>
</tr>
<tr>
<td>Bring required equipment for lessons</td>
<td>5%</td>
<td></td>
</tr>
</tbody>
</table>

Students need to refer to the “Year 8 Assessment Guidelines” 2013 for full Details.

**Students are also assessed on their learning profile:**
- **Behaviour:** Co-operative, safe, respectful towards others
- **Participation:** Involved in class activities, application to set tasks
- **Attitude/Effort:** Conscientious, motivated and prepared for class
- **Assigned work:** Completes classwork, homework and assignments
- **Equipment:** Brings all required equipment for lessons
- **Personal Best:** Produces personal best

**Homework** - Students will be issued with homework tasks by their teacher to be completed by the due date. Homework will include activities related to the development of literacy and numeracy skills, specific skills and internet research.

**Semester Assignment** - If possible the assignment is to be word processed. Other forms of presentation can be negotiated with their teacher. Assignments are not to be handed in on a USB.

**Late Submission and Non-Complletion**
Late Submission are Assessment Tasks completed or handed in after the due date without a valid reason. The assessment mark will be penalised:

- Completed of the first school day after the due date 20% of the full mark will be deducted.
- Completed of the second school day after the due date 50% of the full mark will be deducted. Completed after this or not completed a mark of zero will be given for the task.

When an assessment mark is penalised, a letter will be sent home to inform parents of the circumstance. A sample letter is appealed to this policy.